

# MS Excel 2010 Level 2

**Provider:** Alaska's Institute of Technology

**Length:** 4 Weeks

**Places:** Seward

This course is a 4 week guided self paced beginner MS Excel course. You should expect 2-3 hours a week of tutorials/assignments and quizzes.

## Related Occupations

Billing and Posting Clerks  
Cargo and Freight Agents  
Data Entry Keyers  
Information and Record Clerks, All Other  
Insurance Claims and Policy Processing Clerks  
Office Clerks, General  
Order Clerks  
Payroll and Timekeeping Clerks  
Procurement Clerks  
Production, Planning, and Expediting Clerks  
Receptionists and Information Clerks  
Secretaries and Administrative Assistants, Except Legal, Medical, and Executive  
Social Science Research Assistants  
Statistical Assistants  
Word Processors and Typists

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